

# Lease Termination Form

**Rental no.** \_\_\_\_\_

\*Can be found on the top right side of the lease agreement.

**Parking space** \_\_\_\_\_

\*Possible parking space will be terminated automatically

**Full Name(s) on all tenants on the contract** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Address which is terminated** \_\_\_\_\_

According to §11 in the lease contract the tenant must give 3 month's notice to terminate the lease. The tenant must move out no later than 10 full business days before the end of the termination period. The tenant is thus liable for the rental payments etc. during the termination period, which also includes the refurbishment period. Please notice, that you can't terminate your lease within the binding period.

**The apartment will be emptied and moved out (date)** \_\_\_\_\_

\*Remember to deduct 10 full business days for the refurbishment period.

Please note that the key must reach us **within 1 week** after this form is submitted. A key can be dropped of at the janitor's office or at Balder's headquarter. You will receive at least a day's notice before a potential showing. Showings will take place during the weekdays between 8AM and 7PM.

**Regarding the final settlement, we kindly ask you to inform us:**

New adress \_\_\_\_\_ Zip code \_\_\_\_\_

Phone no. \_\_\_\_\_ Email \_\_\_\_\_

Registration and account number \_\_\_\_\_

*If we have your/yours civil registration number (the Danish CPR number) registered, any receivable will be transferred to your/yours NemKonto.*

**Reason for terminating the lease:**

- Bought house/home
- Moving to another rental apartment
- Moving in/from roommate
- Moving due to job changes in another part of the country or another country
- Moving into another Balder apartment
- Need more or less space
- Rent is too high
- Other \_\_\_\_\_

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Date / 20

Date / 20

\_\_\_\_\_  
Tenant's signature

\_\_\_\_\_  
Second tenant's signature

Date / 20

\_\_\_\_\_  
Spouse/cohabitant's signature

**Please sign and send this form signed to [kundeservice@balder.dk](mailto:kundeservice@balder.dk)  
or deliver it at Vesterbrogade 1E 5th floor, 1620 Copenhagen V**

**Questions?**

**Please contact us:**

Vesterbrogade 1E, 5th floor  
1620 Copenhagen V

**Rental service**

[udlejning@balder.dk](mailto:udlejning@balder.dk)  
+45 80 10 11 51  
Mon - Fri 8AM - 4PM

**Customer service**

[kundeservice@balder.dk](mailto:kundeservice@balder.dk)  
+45 88 13 61 51  
Mon - Fri 8AM - 12AM & 1PM - 3PM

