

# Lease Termination Form

**Rental no.** \_\_\_\_\_

\*This is on the right side of the lease agreement.

**Full Name(s) on all tenants on the contract** \_\_\_\_\_

\_\_\_\_\_

**Address which is terminated** \_\_\_\_\_

\*If parking lot this will automatically be terminated as well.

According to §11 in the lease contract the tenant must give **3 months' notice** to terminate their lease. The tenant must move out no later than **10 full business days** before the end of the termination period. The tenant is thus liable for the rental payments etc. during the termination period, which also includes the renovation period. Please notice, that you can't terminate your lease in the binding period.

**The apartment will be empty and moved out** \_\_\_\_\_

\*Remember to deduct 10 full business days for the renovation period

Please note that the key must reach us **within 1 week** after this form is submitted. The key can be dropped of at the janitor's office or at Balder's headquarter. We will notify you no later than the day before the showing. Showings will take places during the weekdays between 8:00 am and 7 pm.

## For final settlement purposes:

New adress \_\_\_\_\_ Zip code \_\_\_\_\_

Phone no. \_\_\_\_\_ Email \_\_\_\_\_

Registration and account number \_\_\_\_\_

**Reason for terminating the lease:**

- Bought house/home
- Moving to another rental apartment
- Moving in/from roommate
- Moving due to job changes in another part of the country or another country
- Moving into another Balder apartment
- Need more or less space
- Rent is too high
- Other \_\_\_\_\_

---

---

---

---

---

---

---

---

Date / 20

Date / 20

\_\_\_\_\_  
Tenant's signature

\_\_\_\_\_  
Second tenant's signature

**Send this form signed to [kundeservice@balder.dk](mailto:kundeservice@balder.dk)  
or deliver it to Vesterbrogade 1E 5'th floor, 1620 København V**

**Any questions?**

**Contact us:**

Vesterbrogade 1E, 5'th floor  
1620 Copenhagen V

**Rental service**

[udlejning@balder.dk](mailto:udlejning@balder.dk)  
+45 80 10 11 51  
Mon.-Fri. 08:00-16:00

**Customer service**

[kundeservice@balder.dk](mailto:kundeservice@balder.dk)  
+45 88 13 61 51  
Mon.-Fri. 08:00-12:00 & 13:00-15:00

